



Singapore 2025
World Para Swimming Championships
21 - 27 September

Patron
Ms Ho Ching
Chairman, Temasek Trust



SINGAPORE 2025 WORLD PARA SWIMMING CHAMPIONSHIP

Insurance Coverage Tender Documents

www.sdsc.org.sg/wpssc25
[@paraswimming_worldchamps](https://twitter.com/paraswimming_worldchamps)

3 Stadium Drive, #01-34
Singapore 397630



TOYOTA



REQUIREMENT SPECIFICATIONS

1. INTRODUCTION

The Singapore Disability Sports Council (SDSC) would like to invite you to quote for provision of power supply and electrical management services for Singapore 2025 World Para Swimming Championships. The scope of work is as shown, described in or inferred from this document. The Tenderer will also be required to provide thorough onsite support for the physical event from the 21 to 27 September 2025.

2. BACKGROUND OF EVENT

Singapore Disability Sports Council, have been appointed as the host nation for the 2025 World Para Swimming Championship from the 21 to 27 September 2025 at the OCBC Aquatic Centre. This is the first time Singapore will be organising this championship. This year's edition will be in conjunction with Singapore's 60th Birthday.

This Tender is called for the sole purpose of electrical power supply for the championships. In view of the importance of this event, a Tenderer is required to ensure all electrical and power requirements are met, required endorsements are sought and submitted to the organising committee and that the event will be executed smoothly.

The details of the Singapore 2025 World Para Swimming Championships can be found in the table below (to note that the events listed are suggested events and may be taken off if organisers do not want to have them):

Proposed Date	Event Title	Duration	Venue
01 to 17 September 2025	Bump in, testing & rehearsal	TBC	OCBC AQC and all activation areas
21 September 2025	Opening ceremony	45 mins	OCBC AQC
21 to 27 September 2025	Championship event management	Whole Day	OCBC AQC
21 to 27 September 2025	Victory Ceremonies	7 Days	OCBC AQC
21 to 27 September 2025	Event time activations	7 Days	Kallang Wave Mall, OCBC Square, Facade of AQC
27 September 2025	Closing Ceremony	45 mins	OCBC AQC
28 Sep to 02 Oct 2025	Bump Out	5 Days	OCBC AQC and all activation areas

3. SCOPE OF WORK

The scope of work to be undertaken by the Tenderer for the Singapore 2025 World Para Swimming Championship is indicated below:

General Requirement

The appointed vendor is to ensure that all public liability insurance , event cancellation and Volunteers insurance are covered for the Singapore 2025 World Para Swimming Championship.

The appointer vendor will have to ensure that the policy covers the organisers from all possible liabilities in case of any incidents.

Requirements

1. To insure the policy holder and the co producers of the Singapore 2025 World Para Swimming Championship as listed below,
 - Policy Holder - Singapore Disability Sports Council
 - Co Producers - Kallang Alive Sports Management Co Pte LTD
 - Co Producers - CapitaLand Retail Management Pte Ltd (KWM)
2. To insure the policy holder and the co producers of the Singapore 2025 World Para Swimming Championship of up to SGD 3,000,000.00 for the areas :
 - OCBC Aquatic Center (Competition Venue)
 - Open Area Outside OCBC Aquatic Center (Carnival Area - Main Entrance) With tentage
 - OCBC Square (Carnival Area)
 - Riverside Walk (Carnival Area) Food Trucks
 - Kallang Wave Mall (Activities & M&G area)
 - Carpark A (workforce area, Generator Park)
 - Open Area behind OBBC Aquatic Center (Team Prep Area)
3. To insure the policy holder and the co producers of the Singapore 2025 World Para Swimming Championship for a period starting 01 September to 02 October with the breakdown of the various activities as listed below
 - 01 to 20 September 2025 - Event Set up & Rehearsals
 - 21 to 27 September 2025 - Event Period
 - 28 Sept to 02 Oct 2025 - Teardown
4. Additional information for insurer to take note will be as follows;
 - Event will take place both indoor (competition) and outdoor (Carnival)
 - There will be use of tentages during the event.
 - The public will have to pay an admission charge to enter the event.
5. Requested areas of coverage to be provided to the policy holder
 - Cancellation before and during the event to be covered up to SGD 3,000,000.00
 - Public Liability to be covered up to SGD 2,000,000.00
 - Additional Costs if any vendor to state covered amount
 - Force Loss Of Audience if any vendor to state covered amount
 - Entrusted Property – Care, Custody & Control vendor to state covered amount
 - 3rd Party Property Liability vendor to state covered amount

- Equipments vendor to state covered amount
 - Facilities, Sets, Furniture, Carnival Floats, Stands and Accessories vendor to state covered amount
 - Contents of Production Offices vendor to state covered amount
 - Baggage vendor to state covered amount
 - Cash vendor to state covered amount
 - Till vendor to state covered amount
 - All vendor to state covered amount
6. Personal Accident for up to 200 volunteers with the following areas covered;
- Period of Insurance: Sept 16 2025 to Sept 28 2025 (13 days)
 - Insured Limits (per person):
 - Death: vendor to state covered amount
 - Permanent Disablement: vendor to state covered amount
 - Temporary Disablement: vendor to state covered amount
 - Medical Expenses: vendor to state covered amount
 - Deductible: vendor to state covered amount
7. To also cover policy holder against any food and / or drink poisoning

4. Standards of Service Delivery

The appointed vendor is to ensure that all the services provided for this event by the vendor is of acceptable standards and will be able to achieve a successful execution of the event.

The appointed vendor should also ensure that equipment provided for this event by the vendor is waterproof and only authority approved equipment is used.

The appointed vendor is to ensure that in a situation where any claim is filed against the policy holder all liability will be taken over by the insurer immediately.

5. Partnership Opportunities

The OC invites applicants to include any proposals for a wider partnership / sponsorship within their submission.

Partnership / sponsorship proposals should also clarify:

Any fees / discounts / additional services / value in kind the supplier can offer the event.

Any partnership / sponsorship rights requested by the company. Note the OC is also able to discuss upon request available partnership / sponsorship rights that can be provided as part of this.

The event provides a high-profile partnership to truly demonstrate and celebrate diversity and inclusion, whilst inspiring future generations to sport and the benefits it provides. This provides your business and brand the opportunity to create positive social impacts for individuals within communities.

Singapore 2025 will mark the first time the World Championships take place in Asia and will be aligned with Singapore's 60th birthday celebration. It will also be the first edition of the

World Para Swimming Championships to be held in the same host nation and year as the World Aquatics Championships.

Singapore has successfully hosted international Para swimming events in recent years, particularly the Citi Para Swimming World Series. The latest edition was held in May at the OCBC Aquatic Centre with over 120 Para swimmers from 21 nations.

When considering submissions for this tender, the OC will first assess the ability of the companies to deliver against the core requirements of the tender. The OC will then consider any partnership proposals.

8. ELIGIBILITY

All persons who are debarred from participating in public sector tenders are not eligible to participate in this Invitation to Tender. Where a Tenderer is debarred after the submission of its Tender Offer, the Tenderer shall not be considered for the award of this Invitation to Tender. If a Tender Offer is submitted without explicitly mentioning that the Tenderer is currently debarred, the Authority shall treat the submission of the Tender Offer as an express continuing declaration by the Tenderer that the Tenderer is in fact eligible to participate in this Invitation to Tender and, if such a declaration is discovered to be false, the Authority will be entitled to, at any time, rescind any contract entered into pursuant to such a Tender Offer without the Authority being liable therefor in damages or compensation.

6. COMPLIANCE WITH INSTRUCTIONS

Any Tender Offer which is not submitted according to the instructions contained and in the form(s) prescribed in this Invitation to Tender is liable to be rejected.

The Tenderer's Tender Offer may include alternative offer(s).

The Tenderer's Tender Offer may include qualifications or variations to any provision of this Invitation to Tender or may be an offer which does not fully comply with the Requirement Specifications.

7. TENDERING PERIOD

This Invitation to Tender shall be closed on the Closing Date and Time. "Closing Date and Time" means the date and time specified in Clause 12, or such other date and time as notified by the Authority from time to time through its official procurement website. Tender Offers received after the Closing Date and Time shall be disqualified.

8. VALIDITY PERIOD

Tender Offers submitted shall remain valid for acceptance for the Validity Period. "Validity Period" means a period of 90 days from the Closing Date and Time, or such longer period as may separately be agreed in writing between the Tenderer and the Authority.

9. TENDER OFFER

The Tenderer must satisfy itself before tendering as to the correctness and sufficiency of its Tender Offer for the supply of the Goods and Services, and all matters and things necessary for the proper execution and completion of such supply, including any duty, custom and excise, licence, transport and insurance expense, regardless of whether such matters or things were specifically set out in this Invitation to Tender.

The Tenderer must ensure that its Tender Offer is complete, and that the information in its Tender Offer is clearly visible without further action required by the Authority. In particular, the Tenderer must ensure that all information in any softcopy or spreadsheet or other document is not hidden in rows or otherwise not visible. Any part of the Tender Offer that is not clearly visible without further action required by the Authority may be excluded from the Tender Offer and may not be considered in the evaluation of such Tender Offer.

The Tenderer shall be deemed to have been thoroughly acquainted by its own independent observations and enquiries as to all matters which can in any way influence its Tender Price.

The Tenderer shall quote in its Tender Offer the all-in firm prices for the Goods and Services in Singapore Dollars. The Tender Price shall be deemed to have included the delivery of all items and performance of all services to meet the requirements in the Invitation to Tender irrespective of whether such items or services have been specifically listed or priced in the Tender Offer.

The Tenderer shall notify the Authority in writing of any ambiguity, discrepancy, conflict, inconsistency or omission in or between any of the documents in this Invitation to Tender and seek clarification about the same from the Authority at least seven (7) days before the Closing Date and Time.

No oral representation shall be:

- (a) binding on the Authority; or
- (b) construed as modifying or varying any of the provisions of this Invitation to Tender.

10. WITHDRAWAL OF TENDER OFFER

No Tender Offer may be withdrawn after the Closing Date and Time. Any Tenderer who attempts to do so may, in addition to any remedy which the Authority may have against it, be liable to be debarred from future public sector tenders.

11. ACCEPTANCE OF TENDER OFFER

The Authority shall be under no obligation to accept the lowest priced or any Tender Offer.

The Authority may accept the whole or any part(s) of the Tender Offer as it may decide, unless the Tenderer expressly stipulates in its Tender Offer that certain parts of the Tender Offer are to be treated as indivisible. The prices shall be adjusted in accordance with the schedules of prices set out in the Tender Offer.

The issuance by the Authority of a Letter of Acceptance accepting the Tenderer's Tender Offer or part of the Tender Offer shall create a binding contract (to the extent accepted by the Authority) between the Authority and such Tenderer. The Conditions of Contract shall apply to such contract. This contract for this call for tenders shall be done by the 30 day of March 2025

A Letter of Acceptance may be issued to a successful Tenderer by hand or post to the address specified in its Tender Offer. Such issuance of the Letter of Acceptance by hand or post shall be deemed effective communication of acceptance.

Notwithstanding the issuance of the Letter of Acceptance, the Authority may require the Tenderer to sign a formal agreement in respect of the Contract and the Tenderer must do so without unnecessary delay. In the event that the Tender Offer is submitted by a duly authorised agent, the formal agreement is to be executed by its principal.

The Authority shall have the right to accept the Tender Offers of one Tenderer.

12. CONFIDENTIALITY

Except with the prior consent in writing of the Authority, the Tenderer must not disclose to any person (other than employees, sub-contractors, suppliers or agents on a "need-to-know" basis for the purposes of preparing or submitting a Tender Offer or subsequent clarifications) this Invitation to Tender, or any of its provisions, or any specification, plan, drawing, pattern, sample or information issued by the Authority in connection with this Invitation to Tender.

The Authority may require an unsuccessful Tenderer to return or destroy any specifications, plans, drawings, patterns, samples or information issued by the Authority in connection with this Invitation to Tender.

Where the Authority requires any information or document to be returned or destroyed, the Tenderer must provide written confirmation of such return or destruction to the Authority no later than 10 Working Days (or any other date agreed by the Authority) after the Authority's notification, and where required by the Authority, provide satisfactory proof of such destruction.

13. OWNERSHIP OF TENDER DOCUMENTS

All documents submitted by the Tenderer in response to this Invitation to Tender shall become the property of the Authority. However, intellectual property in the information contained in the Tender Offer shall remain vested in the Tenderer. This Clause is without prejudice to any provision to the contrary in any subsequent contract between the Tenderer and the Authority.

14. ALTERATION, ERASURES OR ILLEGIBILITY

A Tender Offer bearing any amendment or erasure (other than amendments made by the Tenderer itself which are initialled by the Tenderer), or in which any information is not legibly stated, is liable to be rejected.

15. AUTHORITY'S CLARIFICATIONS ON TENDERER'S TENDER OFFER

In the event that the Authority seeks clarification on any aspect of the Tenderer's Tender Offer, the Tenderer must provide full and comprehensive responses within one (1) day of notification.

16. EXPENSE OF TENDERER

In no case will any expense incurred by the Tenderer in the preparation or submission of its Tender Offer or subsequent clarifications be borne by the Authority.

17. GOODS AND SERVICES TAX

The Tenderer must not include in the prices proposed in its Tender Offer, GST chargeable for the supply of goods or services required in this Invitation to Tender. All prices quoted must be exclusive of GST.

If the Contractor is a taxable person under the GST Act, the Authority will reimburse the Contractor for any GST chargeable by the Contractor on the supply by the Contractor of goods and services provided pursuant to this Invitation to Tender.

18. GST REGISTRATION

The Tenderer shall declare its GST status in its Tender Offer. The Tenderer shall clearly indicate whether it is, or will be, a taxable person under the GST Act. The Tenderer shall furnish its GST registration number to the Authority, if available.

A Tenderer who declares itself to be a non-taxable person under the GST Act but which becomes a taxable person at any time thereafter shall forthwith inform the Authority of its change in GST status.

19. OWNERSHIP STATUS OF TENDERER

The Tenderer must provide in its Tender Offer full information on the name and address of any person, company or corporation which Controls the Tenderer

20. SHORTLISTING TENDERERS

The Authority shall have the right to shortlist Tenderers in accordance with the criteria set forth in this Invitation to Tender, and give those so shortlisted the opportunity to submit new or amended Tender Offers on the basis of the Authority's revised requirements, in accordance with a common deadline.

Tender Offers received based on the firm and updated requirements shall form the basis of the final tender evaluation. The Tender Offers received in the final round must be complete and comprehensive, and shall over-ride all Tender Offers previously submitted. The final Tender Offer must not make references to previous Tender Offers. All Tender Offers received in the previous rounds shall be treated as lapsed. Such final Tender Offers must be submitted as instructed by the Authority.

21. CORRIGENDA TO INVITATION TO TENDER

The Authority shall have the right to amend any terms in, or to issue supplementary terms to this Invitation to Tender at any time prior to the Closing Date and Time.

22. DISCLAIMER AND LIMITATION OF LIABILITY

This Invitation to Tender may not contain all the information which Tenderers may require. Tenderers should therefore make their own inquiries and seek such clarifications they think necessary. The Authority shall not be liable to any Tenderer for any information in this Invitation to Tender which is incomplete or inaccurate.

The Authority shall not be liable for any loss of profit or indirect or consequential losses arising from or in connection with any failure by the Authority to comply with its legal obligations in conducting this Invitation to Tender, considering or evaluating any Tender Offer or accepting any Tender Offer. Any liability shall be limited to the costs of preparing and submitting the Tender Offer reasonably incurred by the Tenderer.

23. PAYMENTS TO SUCCESSFUL TENDERER

All payments to be made under the Contract by the Authority to the successful tenderer shall be effected through Interbank GIRO Systems and/or other Electronic Payment Systems ("Systems").

The successful Tenderer shall submit the duly completed and signed direct credit authorisation form within ten (10) working days from the date of the Letter of Acceptance to effect payments through such systems.

In the event, that the payment arrangement through such Systems terminates or becomes ineffective for any reasons whatsoever, the successful Tenderer shall re-submit all the necessary forms to the Authority's Financial Accounting Department within 10 working days from the date of termination.

All payments will be made within 30 days after receipt of invoice which can only be issued by the tenderer to the authority after satisfactory delivery of the items listed in the LOA. The authority will make payment for this project in stages as agreed by both parties after the award of the contract.

24. Tender Timetable

The LOC intends to follow the timetable below in performing the tender evaluation and contract award process:

- | | |
|-------------------------------------|-------------------------|
| ● Call For Tender | 13 June 2025 |
| ● Clarification Period | 14 to 23 June 2025 |
| ● Tender closes | 26 June 2025 |
| ● Final Evaluation & Clarifications | 27 June to 15 July 2025 |
| ● Tender Award(via Email) | 16 July 2025 |
| ● Contract Signing | 30 July 2025 |

The dates above are subject to change at the OC's discretion.

25. Discussion and Clarification

If you have any questions regarding the tender document or the Championships, please contact sureshkumar.r@sdsc.org.sg Singapore 2025 Para Swimming World Championships, Event Director.

26. Tender submission

- All tenders to be submitted to tender@sdsc.org.sg by 12 noon on 26 June 2025. Any other form of submission will not be accepted.
- Tenderers are to note that the OC is not obligated to award the contract as a whole or to the lowest quote.
- Late submission will not be entertained.
- Tender documents submitted should include:
 - Detailed breakdown of all costs related to your proposal in the attached Price Schedule (Annex B). Tenderers are to submit all cost bids in the format provided. The tenderers may add lines for any additional items that they deem necessary for the event to run smoothly. The tenderer shall not include or request for any items that are not listed as part of the tender submission.
 - Tenderer will have to honour all costs tendered during submission upon acceptance of the LOA.
 - Tenderers are to note that the OC is not obligated to award all items in the price schedule should the OC feel that the item is not required at the point of contracting. However the OC will reserve all rights to reinstate the item at a later time should it become a requirement again. If this happens the contractor will have to honour the cost that they have quoted at the time of submission.
 - It is compulsory for tenderers to submit the attached compliance table and the Form of Tender (Annex A & C).
- Failure to submit any of these required documents will result in the submitted bid being disqualified.

27. EVALUATION CRITERIA

The Organising Committee shall evaluate the Tender proposals based on the following criteria:

Critical Criteria:

Non-compliance with any of the following critical criteria shall preclude the Tender Proposal from further evaluation by the Organising Committee:

Debarment Status:

The Tenderer shall not be suspended or debarred by the Standing Committee On Debarment, c/o Ministry of Finance, Singapore, from participating in public sector projects.

Under the quantitative method, Price and Quality Attributes are assigned weightages and translated into quantitative scores which are then totaled up to give a Combined Score during evaluation.

S/N	Criteria	Weightage
1	Price Competitiveness	60%
2	Coverage Intensity	40%
TOTAL		100%

FORM OF TENDER

PROVISION OF POWER SUPPLY FOR SINGAPORE 2025 WORLD PARA SWIMMING CHAMPIONSHIP
from 21 to 27 SEPTEMBER 2025

To: Singapore Disability Sports Council ('The Client')
Singapore Sports Hub 3 Stadium Drive,
#01-34, Singapore 397630

Dear Sirs

1. We hereby offer ("Offer") and undertake on your acceptance of our Tender Offer to supply and deliver the Equipment and Works for SINGAPORE DOLLARS _____ (S\$ _____) as detailed below.

2. Our Tender Offer is made subject to the Instructions to Tenderer and the Conditions of Contract (which we have not qualified or changed) and we agree that our Tender Offer remains open for consideration for a period of 3 months commencing on the Closing Date for the submission of Tender Offers (as communicated by the Institute to us).

3. We understand that you are not bound to accept the lowest or any Tender Offer you may receive and that you reserve the right to, and we agree that you may accept our Tender Offer in whole or in part in accordance with Clause 25 of the Instructions to Tenderers.

4. Unless and until a formal agreement is executed, as may be required by you under Clause 25.5 of the Instructions to Tenderers, our Tender Offer set out in paragraph 1 hereof and your written acceptance thereof subject to any Authorised Variations shall constitute a binding agreement between us.

5. All terms used in this Form of Tender which are defined in the Conditions of Contract shall have the meanings so ascribed to them.

6. We further undertake to give you any further information that you may require or upon your request, make a presentation on such aspects of our Tender Offer as you may require.

Company Contact Person: -

Name & Signature:

Designation:

Contact: Email:

Company Stamp:

PRICE SCHEDULE

S/N	Item Description	QTY	Unit Price	Total Price	Remarks
			Sub Total (A)		
			Partnership Discount (B)		
			Grand Total (A-B) = C		
			GST 9% (D)		
			Final Amount Payable (C+D)		

COMPLIANCE TABLE

Part 1 Requirement Specifications Schedule 1 - COMPLIANCE TO REQUIREMENT SPECIFICATIONS

1. Please fill in the following tables accordingly and include these in the Tender Submission. Indicate compliance to the “Requirement Specifications” by a ‘Yes’ in the Compliance column, and cross-reference to the source data indicating compliance.

2. Where there is a failure to indicate any compliance against any clause, it shall be deemed that the Tenderer has indicated “Compliance” and the offer shall be evaluated accordingly.

3. Any complaint assigned with conditions or qualifiers shall be considered as non-compliant.

4. When additional information is required or provided, the Tenderer MUST provide such information clearly (e.g. refer to section X, page Y of Z document) and not provide vague or incomplete information (e.g. refer to proposal).

Item Description	Compliance Yes / No	Remarks
1. INTRODUCTION		
2. BACKGROUND OF EVENT		
3. SCOPE OF WORK		
4. ACCESSIBILITY & INCLUSIVITY		
5. REQUIREMENT		
6. SUSTAINABILITY		
7. PARTNERSHIP OPPORTUNITIES		
8. LIQUIDATED DAMAGES		
9. ELIGIBILITY		
10.COMPLIANCE WITH INSTRUCTIONS		
11.TENDERING PERIOD		
12.VALIDITY PERIOD		
13.TENDER OFFER		
14.WITHDRAWAL OF TENDER OFFER		
15.ACCEPTANCE OF TENDER OFFER		
16.CONFIDENTIALITY		
17.OWNERSHIP OF TENDER DOCUMENTS		
18.ALTERATION, ERASURES OR ILLEGIBILITY		
19.AUTHORITY’S CLARIFICATIONS ON TENDERER’S TENDER OFFER		
20.EXPENSE OF TENDERER		
21.GOODS AND SERVICES TAX		
22.GST REGISTRATION		

23.OWNERSHIP STATUS OF TENDERER		
24.SHORTLISTING TENDERERS		
25.CORRIGENDA TO INVITATION TO TENDER		
26.DISCLAIMER AND LIMITATION OF LIABILITY		
27.PAYMENT METHOD		
28.Tender Timetable		
29.Discussion and Clarification		
30.Tender submission		
31.EVALUATION CRITERIA		