

OPEN TENDER

The Singapore Disability Sports Council (SDSC), a registered charity, will be hosting an international sports competition for persons with severe disability from 28 May 2018 to 2 June 2018.

It is expecting 32 to 64 athletes from various countries to participate in the competition together with their caregivers. Thus, it is sourcing an official hotel to host the participants. The official hotel will be acknowledged in all registration and publicity collateral. Donations are eligible for tax-exemption.

Please provide your quotation for the options below to sbo2018@sdsc.org.sg by **22 December 2017 (Friday)**.

Option references should be made clearly in the quotation. Thank you.

Requirement Specifications:

Items 1: Hotel

Check in : 28 May 2018 and Check out : 3 Jun 2018

Optional 1a	Optional 1b	Optional 1c
32 twin rooms with breakfast	64 twin rooms with breakfast	Additional room with breakfast

Other requirements:

a) Location

It must be within 15 - 20 minutes traveling time to Stadium MRT or Bedok MRT by train.

b) Accessibility

Shower facilities with detachable showerhead or similar alternative must be available. Preferably no kerbs between bedding to bathroom, and within bathroom.

- i) Rooms must be able to accommodate wheelchair mobility (width of about 90cm) - you may use an office chair to simulate and test mobility. (see image below)



- ii) Shower seats (fixed or portable) or shower boards should be available for each room. (See image below)



c) Payment Method

Please indicate whether it is possible for participants to make payment direct to the hotel, and if so, state clearly any terms and rate differences for:

- (i) payment by organiser (SDSC). Credit terms to organiser should be either 30 or 60 days.
- (ii) payment by participants.

d) Menu

Please advise menu for breakfast if possible.

Item 2: Meals

Option 2a: Add-on Dinner (per day)

Note: Please quote for this only if rooms do not come with complimentary dinner. We would like to require for dinner menu if available.

Item 3: Opening or Closing Dinner at Function Venue

Opening Ceremony Dinner : 28 May 2018
Closing Ceremony Dinner : 2 June 2018

No of pax: Please quote for 80 pax and 140 pax respectively. Due to size of wheelchairs, each table should sit maximum up to 8 persons (4 wheelchair users and 4 non-wheelchair users)

Option 3a: Seated table arrangement with individual servings. Please provide menu.

Option 3b: Seated table arrangement with buffet. Please provide menu.

Other requirements:

Venue shall come with the stage and audio, visual support for playing of video and delivery of speeches.



Item 4: Secretariat Operations

Check-in : 28 May 2018 and Check-out : 3 June 2018

Option 4a: 1 twin room (Note: Does not need to be wheelchair accessible)

Option 4b: 1 small function room with tables and chairs to fit 4 to 6 persons, with 24 hr access.

For Hotel's Information:

The title for the proposal shall be: **Official Hotel for Tiger Balm 3rd Singapore Boccia Open 2018**

Office address:

Singapore Disability Sports Council
3 Stadium Drive Singapore 397630

Note: Do not mail the proposal to the office. You are advised to email the proposal with some photos and quotation to sbo2018@sdsc.org.sg by **22 December 2017 (Friday)**